

NORTHWEST NEIGHBORHOOD CULTURAL CENTER BOARD MEETING

Minutes of March 14, 2016

Directors Present: Elizabeth Aaby, Wendy Chung, Alisha Hanks, Roger Jennings, John Tess, Dan Volkmer, Bill Welch, and George Wright

Not Present: Ginger Burke, Laura Marney, and Susanna Duke

I. Call to Order

Elizabeth called the meeting to order at 6:15 PM

II. Treasurer's Report

Roger shared a summary of the accounts as of March 1, 2016. The cash balance is \$78,085 and the total balance of the certificates of deposit is \$55,825. Roger recommended that the board purchase an additional certificate of deposit. A motion was made by Dan and approved to purchase a 6-month CD for \$25,000.

III. Tree Assessment

Dan shared that a new arborist is needed to address the tree issue. He will request estimates from other arborists as the company that performed the tree assessment is unavailable.

IV. Home Tour

Dan shared the status of the annual historic home tour. A motion was passed to make a donation to the home tour of \$2500.

V. Website update

Alisha shared a brief update of state of the website. The committee is still in need of a couple of biographies and other information.

VI. Board Nomination Process

As a result of unexpected changes in directors, a discussion was held around creating a clear, consistent process leading up to nomination of the board. A motion was passed approving the following process,

- 1) Initial Interview
- 2) Share of a biography or résumé
- 3) Introduction to the board

- 4) Discussion by the board with nominee absent
- 5) Nomination through a motion followed by a vote to determine whether candidate is appointed.

VII. Seismic Upgrade

No new news was shared regarding the upgrade, but a general discussion was had regarding various perspectives in order to bring Bill Welch abreast of the Board's ongoing dialogue around seismic upgrades and a potential conveyance of the building.

VIII. Adjournment

The Meeting was adjourned at 7:30PM

Dated: March 14, 2016 (Minutes taken by Alisha Hanks)

Respectfully submitted,

Susanna Duke

Approved: December 5, 2016