

# **NORTHWEST NEIGHBORHOOD CULTURAL CENTER BOARD MEETING**

## **Final Minutes of July 10, 2017**

**Directors Present:** Elizabeth Aaby, Gordon Allen, Dan Anderson, Ginger Burke, Don Genasci, Alisha Hanks, Bill Harris, Roger Jennings, Dan Volkmer, Bill Welch, George Wright

### **I. Call to Order**

Elizabeth called the meeting to order at 6:15 PM.

### **II. Minutes**

Ginger Burke reported that minutes from the previous two meetings will be electronically distributed with supporting documentation tomorrow for review and electronic approval. Executive meeting notes will not be posted on the website. Going forward minutes from meeting will be electronically distributed within 10 days of each meeting and approved either electronically or at the following meeting at the President's discretion.

### **III. Treasurer's Report**

Roger Jennings reported NNCC has a cash balance of \$67,915, a CD balance of \$81,011 and, with this month's rent, a total resources of \$145,329. Last month's expenses include Urban Forest Pro (\$60) and sidewalk repair (\$7150).

### **IV. Public Comment**

Carolyn Sheldon remarked that Mark McDougall was reluctant to appear without opposing counsel present.

**\*\*Follow up question on the Treasurer's Report\*\***

Dan Anderson noted that the lease is triple net and the Board should not be responsible for the sidewalk expense. Discussion ensued about whether the triple net lease was discussed.

DV moved to pay for the sidewalk regardless of what is in the lease.

GW seconded.

Motion passed

**\*\*Returning to Mark McDougall\*\***

Gordon Allen proposed the attorneys communicate in writing. EA identified concerns of the Board as code compliance and repair of the roof.

Carolyn Sheldon reported NWCTS is transferring architectural work from Bill Bailey at Waterleaf to SERA Architects. SERA is working on a master plan/work plan continuum including a forecast of the costs. NWCTS expects to have the work plan in the Fall.

Elizabeth Aaby expressed there is little need for discussion given the lack of a proposed work plan.

Don Genasci expressed concern re: the lack of seismic upgrading and children's safety. Discussion ensued re: liability in the event of a seismic event. Don Genasci suggests we notice parents of children who enter the NNCC. Elizabeth Aaby agreed to inquire of Steve Janik our liability with regard to children's safety.

## **V. Membership Applications**

Roger Jennings stated that Dan Anderson sent a reasonable proposal. He suggested we accept the applications that satisfy the membership application requirements. He stated that the membership application requires updating and that all members must satisfy proof of membership requirements. Dan Anderson and Roger Jennings to work together to update membership application to include forms of proof of membership.

Motion: Dan Anderson moved to accept the conforming applications

Second: Ginger Burke

Vote: Motion passed unanimously

Dan Anderson will return the original non-conforming applications to the NWCTS for correction.

Gordon Allen identified the issue as whether or not NWCTS is screening applications in unethical manner. He does not believe this is happening. Gordon Allen stated that NWCTS should not have access to the NNCC roster.

Elizabeth Aaby identified August 1 as National Night Out and a good opportunity for both organizations to solicit new members. The event will be on NW Kearney.

## **VI. Lessons from a Sister Building, Town Hall Seattle**

Don Genasci and Bill Welch visited Seattle's Town Hall Seattle building recently. Same architect. Christian Science Church. Ceramic terra cotta tile rather than sandstone. Building is square rather than rectangular, which is preferable for seismic preservation purposes. Seismic upgrades = \$5M which does not include aesthetic restoration. With aesthetic restoration and all other improvements (some overkill according to DG and BW) total is \$27M. Building underwent a previous upgrade at a cost of \$20M.

## **VII. Home Tour**

2017 Theme: Willamette Heights Street of Dreams 1905. September 10, 2017 11-4. 6 houses. Dan Volkmer proposed NNCC hosting a booth at one of the homes. Elizabeth Aaby proposed we include a membership application with the home tour guide. Allan Classen advised we can probably include a membership application (as revised) in the NW Examiner. Roger Jennings' home of 1888 will be on tour.

## **VIII. New Business**

Alisha Hanks reported the website committee met and would like to know whether the Board would like to preserve the Board biography page. Discussion ensued re: content. Alisha Hanks will have the website host, Sarita, clean up the bio page and the website committee will review at that time to determine whether it will be kept or scratched. If further presentation to the Board is necessary it will occur at the next board meeting.

More discussion ensued re: publicity and solicitation of NNCC membership. Ginger Burke will approach NWNW re:publicity related to NNCC membership.

## **III. Adjournment**

Next board meeting 9/11/2017.

The meeting was adjourned at 7:54 pm.

**Dated:** July 10, 2017

Respectfully submitted,

Ginger Burke, Secretary

NNCC Board of Directors

**Approved: July 29, 2017**